

~~C-O-N-F-I-D-E-N-T-I-A-L~~

July 1966

COMPARATIVE COSTS TO STORE AND SERVICE ONE CU. FT. OF RECORDS
(2000 PIECES OF PAPER) FOR ONE YEAR IN OFFICE SPACE
AND IN THE RECORDS CENTER

	<u>AGENCY OFFICE</u>	<u>AGENCY RECORDS CENTER</u>
1. Equipment	\$ 3.24	\$.09
2. Space	\$ <u>3.00</u>	\$ <u>.33</u>
3. Cost to Store	\$ 6.24	\$.42
4. Reference Service (Personnel Costs)	\$ 54.84	\$ 1.46
5. Total Cost to Store and Service	\$ 61.08	\$ 1.88

CALL RECORDS ADMINISTRATION STAFF, ext. 2468 - FOR ADDITIONAL
INFORMATION ABOUT THE AGENCY RECORDS ADMINISTRATION PROGRAM

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